



**Mohawk Valley Association of REALTORS®**  
**Mid NY Regional MLS, LLC**  
**41 Notre Dame Lane, Utica, NY 13502**  
**(315) 724-5159 Fax (315) 724-1201**

## **Application for REALTOR® Membership**

Please submit with a copy of your NYS Real Estate License

Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Address, City, State, Zip \_\_\_\_\_

Preferred Mailing Address  Home  Office

Preferred Phone  Office  Cell

E-Mail Address \_\_\_\_\_

Date of Birth: \_\_\_\_\_

NYS Real Estate License # \_\_\_\_\_ License Expiration Date \_\_\_\_\_

Type of Membership: PRIMARY:  Broker (\$1,000)  Salesperson (\$300)  Appraiser (\$300)

SECONDARY or MLS Only:  Broker (\$500)  Salesperson (\$300)  Appraiser (\$300)

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Are you currently a member of any other association of REALTORS®?  Yes  No

Have you previously held membership in any other association of REALTORS®?  Yes  No

If yes to either question above, please provide name of association, along with dates and type of membership held; you must also provide a Letter of Good Standing from your previous or current Association

NRDS ID # (if applicable): \_\_\_\_\_

### **Sponsoring Broker's Agreement**

I, \_\_\_\_\_ REALTOR®, have interviewed the applicant and have reviewed this completed application and recommend this person be approved for membership in the Mohawk Valley Association of REALTORS®, Inc. and/or Mid NY Regional MLS, LLC.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Broker

MLS Access requested:  Broker approves listing activation/edits  Agent activates listings/edits

Have you ever been refused membership in any other association of REALTORS®?

Yes  No

If yes, state the basis for such refusal and detail the circumstances related thereto: \_\_\_\_\_

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Have you been found in violation of the Code of Ethics or other membership duties in the last three years?

Yes  No

If yes, provide detail as an attachment.

Do you have any Code of Ethics complaints pending?

Yes  No

If yes, specify the substance of each complaint in each state, the agency before which the complaint was made, and the current status of the complaint as an attachment.

Have you been found in violation of state real estate licensing regulations within the last three years?

Yes  No

If yes, provide details: \_\_\_\_\_

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Has your license ever been suspended or revoked?

Yes  No

If yes, specify the place(s) and date(s) of such action, and detail the circumstances relating to the suspension or revocation: \_\_\_\_\_

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Have you been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime?

Yes  No

If yes, provide details: \_\_\_\_\_

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### **Area of Specialization**

Choose up to 2 specialties. Mark "P" for your Primary field of business and "S" for your Secondary field of business.

#### **Residential**

- 100 General Residential Sales
- 101 Existing Sales
- 102 New Homes
- 103 Buyer Brokerage
- 107 Condominiums
- 109 Appraisal
- 120 Brokerage Management
- 121 Corporate Management
- 122 Sales Management
- 123 Trainer/Instructor/Educator
- 130 Property Management – single family
- 131 Property Management – multi-family
- 132 Property Management – condos/resorts/timeshares

#### **Commercial**

- 200 General Commercial Sales/Leasing
- 206 Property Management
- 207 Appraiser
- 220 Brokerage Management
- 221 Corporate Management
- 233 Investment Properties

#### **General**

- 301 General Appraisal
- 302 General Real Estate

#### **Specialties**

- 313 Financial Services
- 314 Real Estate Law
- 316 Relocation
- 319 Real Estate Taxation

**Please indicate the professional designations or certifications that you currently hold. (Check all that apply.)**

- |                               |                               |                              |                              |                               |                               |
|-------------------------------|-------------------------------|------------------------------|------------------------------|-------------------------------|-------------------------------|
| <input type="checkbox"/> ABR  | <input type="checkbox"/> CCIM | <input type="checkbox"/> CRB | <input type="checkbox"/> GAA | <input type="checkbox"/> MAI  | <input type="checkbox"/> SIOR |
| <input type="checkbox"/> ABRM | <input type="checkbox"/> CIPS | <input type="checkbox"/> CRE | <input type="checkbox"/> GRI | <input type="checkbox"/> RAA  | <input type="checkbox"/> SRA  |
| <input type="checkbox"/> CAE  | <input type="checkbox"/> CPM  | <input type="checkbox"/> CRS | <input type="checkbox"/> LTG | <input type="checkbox"/> RSPS | <input type="checkbox"/> SRES |

Are you a registered voter?

Yes  No

**Education Level**

- |   |                                       |   |  |  |                                |
|---|---------------------------------------|---|--|--|--------------------------------|
| <input type="checkbox"/> High School          | <input type="checkbox"/> Some College | <input type="checkbox"/> Associate's Degree | <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> Graduate Degree | <input type="checkbox"/> Other |
| <input type="checkbox"/> Prefer not to answer |                                       |   |  |  |                                |

**Ethnicity**

- |   |   |                                   |
|---|---|-----------------------------------|
| <input type="checkbox"/> Asian/Pacific American | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Hispanic |
| <input type="checkbox"/> Native American        | <input type="checkbox"/> White/Caucasian        | <input type="checkbox"/> Other    |
| <input type="checkbox"/> Prefer not to answer   |   |                                   |

Foreign Languages spoken: \_\_\_\_\_

**Principal/Brokers - Principal/Appraisers - answer only if applying for new firm.**

Record the names and titles of all other Principals, Partners, Corporate Officers, or Trustees of your firm:

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Has your firm been found in violation of state real estate licensing regulations within the last three years?

Yes  No

If yes, provide details: \_\_\_\_\_

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Has your firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime?

Yes  No

If yes, provide details: \_\_\_\_\_

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Office E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

Escrow account held at: \_\_\_\_\_ Tax ID # \_\_\_\_\_  Incorporated

- Check if MVAR is where you will be paying your State and National Dues (Primary membership)  
 Broker Participation Agreement for Mid NY Regional MLS attached  
 Waiver attached if not all agents in an office are going to be participants in MLS

To the Mohawk Valley Association of REALTORS®, Inc. and Mid NY Regional MLS, LLC (MVAR), I hereby apply for REALTOR® Membership in MVAR and am enclosing my payment in the amount of \$\_\_\_\_\_ for a one-time application fee. My application fee will be returned to me in the event of non-election less a \$75 processing fee. In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS® (which includes the duty to arbitrate) and the Constitution, Bylaws, and Rules and Regulations of MVAR, the New York State Association of REALTORS® and the National Association of REALTORS®, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval and may be revoked should completion of requirements, such as orientation, not be completed within timeframe established in the MVAR Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the MVAR Bylaws and the National Association of REALTORS® as a continued condition of membership.

*NOTE: Applicant acknowledges that if accepted as a member and he/she/they subsequently resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she/they will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.*

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in MVAR, I shall pay the fees and dues as from time to time established. NOTE: Payments made to MVAR are not deductible as charitable contributions. Such payments, may, however, be deductible as an ordinary and necessary business expense. No prorated refunds of dues paid shall be granted.

By signing this application, I consent that the REALTOR® Associations (MVAR, NYSAR and NAR) and their subsidiaries, (Mid NY Regional MLS, LLC) may contact me at the specified address, telephone numbers, fax numbers, e-mail address or other means of communication available. This consent applies to changes in contact information that may be provided by me to MVAR in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

# Mohawk Valley Association of REALTORS®

## Member Emergency Contact Information Form

### Purpose:

This information is collected to allow the Association to respond appropriately in the event of an emergency or critical situation involving a member. All information will be kept confidential and accessed only when necessary.

### Member Information

- **Member Full Name:** \_\_\_\_\_
- **Brokerage:** \_\_\_\_\_
- **Primary Phone Number:** \_\_\_\_\_
- **Email Address:** \_\_\_\_\_

### Emergency Contact Information

- **Emergency Contact Name:** \_\_\_\_\_
- **Relationship to Member:** \_\_\_\_\_
- **Primary Phone Number:** \_\_\_\_\_
- **Secondary Phone Number (optional):** \_\_\_\_\_

### Additional Notes (Optional)

*(Example: preferred contact order, special considerations)*

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### Acknowledgment

I understand that this information will be stored securely by the Mohawk Valley Association of REALTORS® and used only in the event of an emergency or critical communication need.

- **Member Signature:** \_\_\_\_\_
- **Date:** \_\_\_\_\_

\*\*Your privacy matters to us. Emergency contact information is maintained solely for member support and is not shared for non-emergency purposes.

# **Agreement for REALTORS® of the Mohawk Valley Association of REALTORS® MLS Participation Agreement**

**Mohawk Valley Association of REALTORS®, Inc.**

**Name of Participant:** \_\_\_\_\_

**Office Address:** \_\_\_\_\_

**Primary Board  
or Association:** \_\_\_\_\_

I agree as a condition of participation in the MLS to abide by all relevant Bylaws, Rules and other obligations of participation including payment of fees. I confirm that I currently, and will on a continual and ongoing basis in the operation of my real estate business activities, actively endeavor to list real property of the type filed with the MLS and/or accept offers of cooperation and compensation made by other Participants through the MLS. I agree that I must continue to engage in such activities during my participation in the MLS. I acknowledge that failure to abide by these conditions of participation on an ongoing basis may result in potential suspension or termination of MLS participatory rights after a hearing in accordance with the MLS's established procedures.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## 2026 Dues Billing Schedule

<u>Date Billed</u>	<u>Date Due</u>	<u>Type of Dues</u>	<u>Amount Billed</u>
12/09/2025	01/06/2026	New York State Association of REALTORS® 2026	\$120.00
	(late fee 01/07/26)	National Association of REALTORS® (NAR) 2026	\$156.00
	(MLS shutoff 01/20/26)	NAR Public Awareness Campaign 2026	\$45.00
		RPAC Fee	\$25.00
3/02/2026	04/02/2026	Local Dues 4/1/2026 – 7/31/2026	\$133.34
	(late fee 04/03/26)	MLS Dues 4/1/2026 – 7/31/2026	\$233.34
	(MLS shutoff 04/16/26)	RPAC Fee	\$25.00
6/09/2026	07/09/2026	Local Dues 8/1/2026 – 11/30/2026	\$133.34
	(late fee 07/10/26)	MLS Dues 8/1/2026 – 11/30/2026	\$233.34
	(MLS shutoff 07/23/26)	RPAC Fee	\$25.00
9/01/2026	10/01/2026	Local Dues 12/1/2026 – 3/31/2027	\$133.34
	(late fee 10/02/26)	MLS Dues 12/1/2026 – 3/31/2027	\$233.34
	(MLS shutoff 12/01/26)	RPAC Fee	\$25.00
		Approx. Yearly total with RPAC Fee	\$1521.04
		<b>Without RPAC</b>	\$1421.04
		SentriLock (Billed Directly to REALTOR®)	
March	April	To be determined - estimated at \$236.73 for 2026	
<b>Annual Billing opt in</b>	07/09/2026	<b>Must notify MVAR by 07/09/2026 if you would like to</b>	<b>opt in for 2027</b>

**Note: New members (including admins) are required to pay their first prorated invoice prior to activation.**

### Code of Ethics Statement

By making your dues payment, you acknowledge the REALTOR® membership duties to which you agreed when you accepted membership, including your duty to arbitrate disputes as provided in the Code of Ethics of the National Association of REALTORS® and in the governing documents of the Mohawk Valley Association of REALTORS® and the Mid NY Regional MLS, LLC.

### NYSAR and NAR's non-deductibility disclosure

Nondeductible Dues: Compliance with the Tax Reform Act of 1993, as amended by the Tax Cuts and Jobs Act of 2017, requires that the portion of dues attributable to lobbying and political activities at the Local, State and Federal levels of government be considered nondeductible for income tax purposes.

For 2026, with dues at \$156 per member, NAR computes 35 percent or \$55 to be non-deductible for the members income tax purposes due to NAR lobbying efforts. Please note that the entire \$45 Consumer Advertising Campaign special assessment qualifies as fully deductible. In addition, contributions (including member dues) to NAR are not tax deductible as charitable contributions. However, they may be tax deductible under other provisions of the Internal Revenue Code.

For 2026 dues of \$120 per member, the NYSAR portion that is not deductible for income tax purpose is \$25.

\*Primary members: Your 2026 primary dues bill includes a \$45 mandatory assessment by the National Association of REALTORS® (NAR) of all REALTOR® and REALTOR®-Associate members to fund a nationwide public awareness campaign that includes TV network and cable ads highlighting the value a REALTOR® brings to a transaction and stressing the importance of using a REALTOR®.

Contributions to RPAC are not deductible for federal income tax purposes. Contributions are voluntary and are used for political purposes. The amounts indicated are merely guidelines and you may contribute more or less than the suggested amounts. The National Association of REALTORS® and its state and local associations will not favor or disadvantage any member because of the amount contributed or a decision not to contribute. You may refuse to contribute without reprisal. Your contribution is split between National RPAC and the State RPAC. The National RPAC portion is used to support federal candidates and is charged against your limits under 52 U.S.C. 30116.

### **Non-payment of Dues**

If payment is not received by the due date, a \$25 late fee will be assessed. **15 days after the due date, MLS access will be suspended, and a \$50 reactivation fee will be assessed.**